



## Punjab Affordable Housing Program

### MINUTES OF MEETING OF PROCUREMENT COMMITTEE

Date of Meeting:	17.01.2025	Time:	10:00 AM
Location:	608-Shaheen Complex, Egerton Road, Lahore		

#### Participants

1. Imran Ali Sultan, Program Director (Convenor).
2. Sara Aqeel, Deputy Director, PHATA (Rep of PHATA)
3. Zahid Ali, Sr. Manager (Procurement), Urban Unit (Rep of Urban Unit)
4. Muhammad Aamer Nazeer, Sr. Specialist Procurement, PAHP.
5. Asif Iqbal, Senior Specialist Financial Management, PMIU, PAHP.
6. Muhammad Usman, Manager (Admin & Accounts), PMIU, PAHP.
7. Waqar Hussain, Specialist Procurement, PAHP

#### Background

The meeting was convened by the Program Director PAHP vide letter No. PD/PMIU/PAHP/2024/32970 dated January 15, 2025, to discuss the following agenda item:

1. **Opening and evaluation of received Quotations for Procurement of Office Vehicles Lot#1 Vehicles 02 Nos. (1450-1500 CC) and Lot#2 Hi Roof Vehicle 01 No. (2750-2800 CC)**

S/N	Discussion & Decisions
01	<p><b>Agenda#01 Opening and evaluation of received Quotations for Procurement of Office Vehicles Lot#1 Vehicles 02 Nos. (1450-1500 CC) and Lot#2 Hi Roof Vehicle 01 No. (2750-2800 CC)</b></p> <p>The Procurement Committee (PC) was briefed that RFQ document was issued to the potential firms on 10.01.2025 with the closing date of submission of quotation on or before 17.01.2025 at 09:30 AM. In response to RFQ document the following firms participated till closing date and time for <b>Procurement of Office Vehicles Lot#1 Vehicles (02 Nos) (1450-1500 CC)</b></p> <ol style="list-style-type: none"><li>i. M/S Toyota Garden Motors (Pvt) Ltd.</li><li>ii. M/S Toyota Jinnah Motors (Pvt) Ltd.</li><li>iii. M/S Toyota Shaheen Motors (Pvt) Ltd.</li><li>iv. M/S Toyota Ravi Motors (Pvt) Ltd.</li></ol> <p>Similarly, the following firms submitted their quotations for Procurement of Office Vehicles: Lot No. 2 Hi Roof Vehicle (01 No) (2750-2800 CC)</p> <ol style="list-style-type: none"><li>i. M/S Toyota Garden Motors (Pvt) Ltd.</li><li>ii. M/S Toyota Jinnah Motors (Pvt) Ltd.</li><li>iii. M/S Toyota Shaheen Motors (Pvt) Ltd.</li><li>iv. M/S Toyota Ravi Motors (Pvt) Ltd.</li></ol> <p>All above mentioned, firms submitted their quotations which were publically, opened and readout the lotwise quoted brands/ models and prices by the Procurement Committee in the presence of the representatives of the firms who attended. The detail of quoted brands/model and prices by the firms are given as under;</p>



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S/N	Discussion & Decisions			
	Sr. No.	Name of Firm	Quoted Brand/Model	Quoted Price (Inclusive Taxes)
	<b>Procurement of Office Vehicles: Lot No. 1 Cars (02 Nos)</b>			
	1	M/s. Toyota Garden Motors (Pvt) Ltd.	Toyota Yaris ATIV X CVT 1.5L, Black Interior	13,058,040
	2	M/s. Toyota Jinnah Motors (Pvt) Ltd.	Toyota Yaris ATIV X CVT 1.5L, Black Interior	12,802,000
	3	M/s. Toyota Shaheen Motors (Pvt) Ltd.	Toyota Yaris ATIV XCVT 1.5L,	12,802,000
	4	M/s. Toyota Ravi Motors (Pvt) Ltd.	Toyota Yaris 1.5 L ATIV CVT Car	12,802,000
	<b>Procurement of Office Vehicles: Lot No. 2 Hi Roof Vehicle (01 No)</b>			
	1	M/s. Toyota Garden Motors (Pvt) Ltd.	Toyota Hiace Deluxe A/T GL 2755 CC	17,143,000/-
	2	M/s. Toyota Jinnah Motors (Pvt) Ltd.	Toyota Hiace Deluxe A/T (2800 CC) Diesel	18,123,000/-
	3	M/s. Toyota Shaheen Motors (Pvt) Ltd.	Toyota Hiace Deluxe-GL 2755 CC	18,123,000/-
	4	M/s. Toyota Ravi Motors (Pvt) Ltd.	Toyota Hiace Deluxe-GL 2755 CC	18,123,000/-
Afterward, the Procurement Committee evaluated the lot wise quotations as per eligibility criteria defined in the RFQ document. The detailed Evaluation Report is placed at <b>(Annex-A)</b> as per detail given below:				
	Sr. No.	Name of Firm	Arithmetic Corrected Price (Inclusive of taxes) in PKR	Status of firm
	<b>Procurement of Office Vehicles: Lot No. 1 Cars (02 Nos)</b>			
	1	M/S Toyota Jinnah Motors (Pvt) Ltd.	12,802,000/-	The firm is selected being lowest evaluated and qualified firm
	2	M/S Toyota Shaheen Motors (Pvt) Ltd.	12,802,000/-	i. The firm did not provide the active NTN/PST/PRA Registration Certificate. ii. The firm did not provide a certificate that the firm has neither been black listed by any Government / Semi Government Organization, nor in litigation. iii. The firm did not provide the Copies of three (03) verifiable PO/WO/Contracts showing a successful supply of similar Services during the last five (05) years





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S/N	Discussion & Decisions			
	3	M/S Toyota Ravi Motors (Pvt) Ltd.	12,802,000/-	The firm did not provide a certificate that the firm has neither been black listed by any Government / Semi Government Organization, nor in litigation
	4	M/S Toyota Garden Motors (Pvt) Ltd.	13,058,040/-	The firm is ranked as 2 <sup>nd</sup> due to comparatively higher price.
	Sr. No.	Name of Firm	Arithmetic Corrected Price (Inclusive of taxes) in PKR	Status of firm
Procurement of Office Vehicles: Lot No. 2 Hi Roof Vehicle (01 No)				
	01	M/S Toyota Garden Motors (Pvt) Ltd.	17,143,000/-	The firm is selected being lowest evaluated and qualified firm.
	02	M/S Toyota Ravi Motors (Pvt) Ltd.	18,123,000/-	The firm is ranked 2 <sup>nd</sup> due to comparatively higher price.
	03	M/S Toyota Jinnah Motors (Pvt) Ltd.	18,123,000/-	The firm is ranked 2 <sup>nd</sup> due to comparatively higher price.
	04	M/S Toyota Shaheen Motors (Pvt) Ltd.	18,123,000/-	<div><div>i.</div><div>ii.</div><div>iii.</div></div> <div>The firm did not provide the active NTN/PST/PRA Registration Certificate. The firm did not provide a certificate that the firm has neither been black listed by any Government / Semi Government Organization, nor in litigation. The firm did not provide the Copies of three (03) verifiable PO/WO/Contracts showing a successful supply of similar Services during the last five (05) years</div>
<p>The Procurement Committee reviewed the evaluation report alongwith original quotations, based on the detailed evaluation, it was concluded that <b>M/s. Toyota Jinnah Motors</b> has submitted the lowest evaluated price of <b>Rs. 12,802,000/-</b> (inclusive of all applicable taxes) for Procurement of Office Vehicles: Lot# 1 Cars (02 Nos), and <b>M/s Toyota Garden Motors</b> has submitted the lowest evaluated price of <b>Rs. 17,143,000/-</b> (inclusive of all applicable taxes) for Procurement of Office Vehicles: Lot# 2 Hi Roof Vehicle (01 No). Accordingly, the procurement committee recommended the award of lotwise contracts for Procurement of Office Vehicles under Program Management &amp; Implementation Unit (PMIU), Punjab Affordable Housing Program PAHP after completing all formalities required in the RFQ document.</p>				
<b>Decision &amp; Recommendations for Award of Contract.</b>				
<p>The Procurement Committee evaluated and cleared the Quotation Evaluation with M/s. <b>Toyota Jinnah Motors</b> for Procurement of Office Vehicles: Lot# 1 Cars (02 Nos), at a total cost <b>Rs. 12,802,000/-</b> (inclusive of all applicable taxes) and <b>M/s Toyota Garden Motors</b> for Procurement of Office Vehicles: Lot#2 Hi Roof Vehicle (01</p>				

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S/N	Discussion & Decisions
	No). No) at a total cost of <b>Rs. 17,143,000/-</b> (inclusive of all applicable taxes) and recommended issuance of Notification of Awards and subsequently signing of the Contracts.

**Waqar Hussain**  
Specialist Procurement  
PMIU-PAHP

**M. Aamer Nazeer**  
Sr. Specialist Procurement  
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**Sara Aqeel**  
Deputy Director (Engg./Projects)  
PHATA

**Muhammad Usman**  
Manager (Admin & Accounts)  
PMIU-PAHP

**Asif Iqbal**  
Sr. Specialist Financial Management,  
PMIU-PAHP

**Zahid Ali**  
Sr. Manager Procurement  
The Urban Unit

**Imran Ali Sultan**  
Program Director  
PMIU-PAHP

**Program Management & Implementation Unit  
Punjab Affordable Housing Program (PAHP)  
Government of the Punjab**



**Quotation Evaluation Report**

**Procurement of Office Vehicles:  
Lot No. 1 Cars (02 Nos) and Lot No. 2 Hi Roof Vehicle (01 No)**

**PK-URBAN UNIT, PUNJAB-463989-GO-RFQ**

**Program Management and Implementation Unit (PMIU)  
Punjab Affordable Housing Program**

**January 17, 2025**

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## 1. BACKGROUND

The Government of Punjab has received Credit No. 7043 - PK from the International Development Association (IDA) towards the cost of the Punjab Affordable Housing Program (PAHP). The Program is being implemented through a Program Management & Implementation Unit (PMIU) under the Housing Urban Development and Public Health Engineering (HUD&PHE) Department with Urban Sector Planning & Management Service (Pvt.) Ltd. (The Urban Unit - Government of Punjab) and PHATA (Punjab Housing and Town Planning Agency) as co-implementing agencies.

The PMIU of the World Bank-funded Punjab Affordable Housing Program (PAHP) invited quotations for the **Procurement of Office Vehicles Lot No. 1 Cars (02 Nos) and Lot No. 2 Hi Roof Vehicle (01 No)**. The procurement was processed through Request for Quotations (RFQs) method in accordance with World Bank Procurement Regulations 2020 at a total estimated cost PKR. 35.050 Million.

## 2. INVITATION FOR QUOTATIONS

The Request for Quotations (RFQs) was issued to Four (04) potential firms on 10.01.2025 with the closing date of 17.01.2025 at 09:30 AM.

## 3. SUBMISSION OF QUOTATIONS

The date and time for submission of quotations was fixed for **17.01.2025 at 09:30 A.M.** The quotations from the following four (04) firms were received on the fixed date and time in response to Request for Quotation; (receipt record is attached as **Appendix-1**)

Lot#	Description of Procurement	Qty	Name of Participated Firm
LOT - 1	Procurement of Office Vehicles: Lot No. 1 Cars (02 Nos) (1450-1500 CC)	02	i. M/S Toyota Garden Motors (Pvt) Ltd.
			ii. M/S Toyota Jinnah Motors (Pvt) Ltd.
			iii. M/S Toyota Shaheen Motors (Pvt) Ltd.
			iv. M/S Toyota Ravi Motors (Pvt) Ltd.
LOT-2	Procurement of Office Vehicles: Lot No. 2 Hi Roof Vehicle (01 No) (2750-2800 CC)	01	i. M/S Toyota Garden Motors (Pvt) Ltd.
			ii. M/S Toyota Jinnah Motors (Pvt) Ltd.
			iii. M/S Toyota Shaheen Motors (Pvt) Ltd.
			iv. M/S Toyota Ravi Motors (Pvt) Ltd.

## 4. OPENING OF QUOTATIONS

Sealed quotations of above referred participating firms were opened on **17.01.2025 at 10:00 A.M** by the Procurement Committee in committee room of PMIU – PAHP, 608, Shaheen Complex, Lahore in presence of representatives of the firms who attend. The name of firms and their quoted prices were announced and recorded as per detail given below:

Sr. No.	Name of Firm	Quoted Brand/Model	Quoted Price (Inclusive Taxes)
<b>Procurement of Office Vehicles: Lot No. 1 Cars (02 Nos)</b>			
1	M/s. Toyota Garden Motors (Pvt) Ltd.	Toyota Yaris ATIV X CVT 1.5L, Black Interior	13,058,040
2	M/s. Toyota Jinnah Motors (Pvt) Ltd.	Toyota Yaris ATIV X CVT 1.5L, Black Interior	12,802,000
3	M/s. Toyota Shaheen Motors (Pvt) Ltd.	Toyota Yaris ATIV X CVT 1.5L,	12,802,000
4	M/s. Toyota Ravi Motors (Pvt) Ltd.	Toyota Yaris 1.5 L ATIV CVT Car	12,802,000

Procurement of Office Vehicles: Lot No. 2 Hi Roof Vehicle (01 No)			
1	M/s. Toyota Garden Motors (Pvt) Ltd.	Toyota Hiace Deluxe A/T GL 2755 CC	17,143,000/-
2	M/s. Toyota Jinnah Motors (Pvt) Ltd.	Toyota Hiace Deluxe A/T (2800 CC) Diesel	18,123,000/-
3	M/s. Toyota Shaheen Motors (Pvt) Ltd.	Toyota Hiace Deluxe-GL 2755 CC	18,123,000/-
4	M/s. Toyota Ravi Motors (Pvt) Ltd.	Toyota Hiace Deluxe-GL 2755 CC	18,123,000/-

## 5. QUOTATION EVALUATION CRITERIA

The procurement committee evaluated the quotations based on following parameters as mentioned in the RFQ documents.

- Offers the lowest evaluated price/s.
- Active NTN / PST / PRA Registration Certificate.
- Certificate that the firm has neither been black-listed by any Government / Semi Government Organization, nor in litigation.
- Attaches Copies of three (03) verifiable PO/WO/Contracts showing successful supply of similar Services during the last five (05) years.

## 6. QUALIFICATION OF THE FIRMS.

### Procurement of Office Vehicles: Lot No. 1 Cars (02 Nos)

Sr. No.	Qualification of Firms	M/S Toyota Garden Motors (Pvt) Ltd.	M/S Toyota Jinnah Motors (Pvt) Ltd.	M/S Toyota Shaheen Motors (Pvt) Ltd.	M/S Toyota Ravi Motors (Pvt) Ltd.
01	Active NTN/PST/PRA Registration Certificate.	✓	✓	Not Attached	✓
02	Provides a certificate that the firm has neither been black listed by any Government / Semi Government Organization, nor in litigation.	✓	✓	Not Attached	Not Attached
03	Attaches Copies of three (03) verifiable PO/WO/Contracts showing a successful supply of similar Services during the last five (05) years	✓	✓	Not Attached	✓
04	Compliance with the technical specifications	✓	✓	✓	✓



**Procurement of Office Vehicles: Lot No. 2 Hi Roof Vehicle (01 No)**

Sr. No.	Qualification of Firms	M/S Toyota Garden Motors (Pvt) Ltd.	M/S Toyota Jinnah Motors (Pvt) Ltd.	M/S Toyota Shaheen Motors (Pvt) Ltd.	M/S Toyota Ravi Motors (Pvt) Ltd.
01	Active NTN/PST/PRA Registration Certificate.	✓	✓	Not Attached	✓
02	Provides a certificate that the firm has neither been black listed by any Government / Semi Government Organization, nor in litigation.	✓	✓	Not Attached	Not Attached
03	Attaches Copies of three (03) verifiable PO/WO/Contracts showing a successful supply of similar Services during the last five (05) years	✓	✓	Not Attached	✓
04	Compliance with the technical specifications	✓	✓	✓	✓

**7. ARITHMETIC CHECK AND CORRECTIONS**

The bids were checked arithmetically, and corrections have been applied where required. The details of arithmetic corrected bids have been summarized as the status of the firms is given as below.

Sr. No.	Name of Firm	Arithmetic Corrected Price (Inclusive of taxes) in PKR	Status of firm
<b>Procurement of Office Vehicles: Lot No. 1 Cars (02 Nos)</b>			
1	M/S Toyota Jinnah Motors (Pvt) Ltd.	12,802,000/-	The firm is selected being lowest evaluated and qualified firm
2	M/S Toyota Shaheen Motors (Pvt) Ltd.	12,802,000/-	i. The firm did not provide the active NTN/PST/PRA Registration Certificate. ii. The firm did not provide a certificate that the firm has neither been black listed by any Government / Semi Government Organization, nor in litigation. iii. The firm did not provide the Copies of three (03) verifiable PO/WO/Contracts showing a successful supply of similar Services during the last five (05) years

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3	M/S Toyota Ravi Motors (Pvt) Ltd.	12,802,000/-	The firm did not provide a certificate that the firm has neither been black listed by any Government / Semi Government Organization, nor in litigation
4	M/S Toyota Garden Motors (Pvt) Ltd.	13,058,040/-	The firm is ranked as 2 <sup>nd</sup> due to comparatively higher price.
Sr. No.	Name of Firm	Arithmetic Corrected Price (Inclusive of taxes) in PKR	Status of firm
<b>Procurement of Office Vehicles: Lot No. 2 Hi Roof Vehicle (01 No)</b>			
1	M/S Toyota Garden Motors (Pvt) Ltd.	17,143,000/-	The firm is selected being lowest evaluated and qualified firm.
2	M/S Toyota Ravi Motors (Pvt) Ltd.	18,123,000/-	The firm is ranked 2 <sup>nd</sup> due to comparatively higher price.
3	M/S Toyota Jinnah Motors (Pvt) Ltd.	18,123,000/-	The firm is ranked 2 <sup>nd</sup> due to comparatively higher price.
4	M/S Toyota Shaheen Motors (Pvt) Ltd.	18,123,000/-	i. The firm did not provide the active NTN/PST/PRA Registration Certificate. ii. The firm did not provide a certificate that the firm has neither been black listed by any Government / Semi Government Organization, nor in litigation. iii. The firm did not provide the Copies of three (03) verifiable PO/WO/Contracts showing a successful supply of similar Services during the last five (05) years

#### 8. PRICE VALIDITY

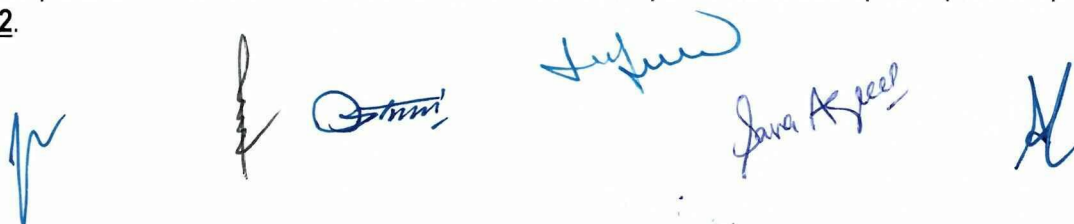
The price validity period of 45 days from the date of quotation opening was specified in the RFQ document.

#### 9. COMPLIANCE WITH ELIGIBILITY REQUIREMENTS

The firm's compliance as per qualification criteria mentioned in the RFQ document was checked and found in line with the requirements of eligibility for the assignment.

#### 10. COMPARATIVE STATEMENT

The comparative statement of the firms based on technical specifications and quoted prices is placed at **Appendix-2**.



# 11. CONCLUSIONS AND RECOMMENDATIONS.

Based on the detailed evaluation, it was concluded that **M/s. Toyota Jinnah Motors** has submitted the lowest evaluated price of **Rs. 12,802,000/- (inclusive of all applicable taxes)** for **Procurement of Office Vehicles: Lot No. 1 Cars (02 Nos)**, and **M/s Toyota Garden Motors** has submitted the lowest evaluated price of **Rs. 17,143,000/- (inclusive of all applicable taxes)** for **Procurement of Office Vehicles: Lot No. 2 Hi Roof Vehicle (01 No)**. Accordingly, the procurement committee recommended for the award of the contract for Procurement of Office Vehicles under Program Management & Implementation Unit (PMIU), Punjab Affordable Housing Program (PAHP).



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**PMIU-PAHP**



**Zahid Ali**  
**Sr. Manager Procurement**  
**The Urban Unit**



**Imran Ali Sultan**  
**Program Director**  
**PMIU-PAHP**

## **APPENDIX-1**



## APPENDIX-2

**Comparative Statement for Procurement of Office Vehicles: Lot No. 1 Cars (02 Nos) and Lot No. 2 Hi Roof Vehicle (01 No)**

Lot#1	Name of Firm	Description of Quoted Brands / Models	Unit Price	Qty	Total Price
<b>Procurement of Office Vehicles: Lot No. 1 Cars (02 Nos)</b>					
1	M/S Toyota Jinnah Motors (Pvt) Ltd.	Toyota Yaris ATIV X CVT 1.5L, Black Interior	6,401,000	2	12,802,000/-
2	M/S Toyota Shaheen Motors (Pvt) Ltd.	Toyota Yaris ATIV X CVT 1.5L,	6,401,000	2	12,802,000/-
3	M/S Toyota Ravi Motors (Pvt) Ltd.	Toyota Yaris 1.5 L ATIV CVT Car	6,401,000	2	12,802,000/-
4	M/S Toyota Garden Motors (Pvt) Ltd.	Toyota Yaris ATIV X CVT 1.5 L, Black Interior	6,529,020	2	13,058,040/-

Lot#2	Name of Firm	Description of Quoted Brands / Models	Unit Price	Qty	Total Price
<b>Procurement of Office Vehicles: Lot No. 2 Hi Roof Vehicle (01 No)</b>					
1	M/S Toyota Garden Motors (Pvt) Ltd.	Toyota Hiace Deluxe A/T GL 2755 CC	17,143,000/-	1	17,143,000/-
2	M/S Toyota Ravi Motors (Pvt) Ltd.	Toyota Hiace Deluxe-GL 2755 CC	18,123,000/-	1	18,123,000/-
3	M/S Toyota Jinnah Motors (Pvt) Ltd.	Toyota Hiace Deluxe A/T (2800 CC) Diesel	18,123,000/-	1	18,123,000/-
4	M/S Toyota Shaheen Motors (Pvt) Ltd.	Toyota Hiace Deluxe-GL 2755 CC	18,123,000/-	1	18,123,000/-

Note: Based on the detailed evaluation, it is concluded that **M/s. Toyota Jinnah Motors** has submitted the lowest evaluated price of **Rs. 12,802,000/- (inclusive of all applicable taxes)** for **Procurement of Office Vehicles: Lot No. 1 Cars (02 Nos)**, and **M/s Toyota Garden Motors** has submitted the lowest evaluated price of **Rs. 17,143,000/- (inclusive of all applicable taxes)** for **Procurement of Office Vehicles: Lot No. 2 Hi Roof Vehicle (01 No)**. Accordingly, the procurement committee recommended for the award of the contract for Procurement of Office Vehicles under Program Management & Implementation Unit (PMIU), Punjab Affordable Housing Program (PAHP).



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